



Youth Programme Grant Form

In order to provide grant aid for expenditure RYA NI require the following:

- **Original** receipts for payments (*we cannot accept credit Card statements/ credit card receipts or travel bookings that do not show the amount having been paid and details of payment, petrol VAT receipts required*);
- **Numbered receipts** (e.g. 1-10 on top right hand corner);
- Table below filled out in full (detailing each receipt - no. and what it is);
- Signature at bottom.

Forms not submitted in full will be returned to individuals.

Please note, funds through SportNI are public funds, requiring detailed overview. This is a SportNI policy. Reimbursement of receipts will follow SportNI accepting submitted claims. Receipts should only be total cost of sailor (plus 1 parent if U16). Additional members will not be included.

Name of Squad Member:
Name of Parent to whom the cheque will be written:
Event Name and Dates (<u>only 1 event per form</u>):
Address to where the cheque should be sent:

Receipt Number	Date on receipt	Details of receipt	Amount	Office use only
		Travel		
		Accommodation		
		Other		
		Total Receipts		

Signed _____ Date _____